



TERMS AND CONDITIONS

(Spiritual Healing Diploma & Training Programmes)

These Terms and Conditions constitute the entire agreement between the student and the Harry Edwards Foundation in relation to course enrolment and supersede any prior discussions, correspondence, representations or agreements.

The student confirms that they have **not relied on any statement, promise, or representation made or given by or on behalf of the Foundation which is not set out in these Terms and Conditions or official course materials.**

By enrolling in any course provided by HEF College, you confirm that you have read, understood, and agree to be bound by these Terms and Conditions.

1. Definitions

For the purposes of these Terms and Conditions:

“HEF”, “Foundation”, “Sanctuary”, “College”, “we”, “us”, or “our” refer to the Harry Edwards Foundation and its training division, HEF College.

“Student”, “Participant”, “Learner”, or “you” refers to any individual enrolled in a course offered by HEF College.

“Course” refers to any diploma, workshop, training programme, online module, or in-person training provided by HEF College.

2. Status of Training and Accreditation

HEF College provides **private training in spiritual healing and complementary therapies** within the United Kingdom.

Where stated, courses may be accredited by recognised professional bodies, which may include:

- The Complementary Medical Association (CMA)
- Other professional associations where applicable.

Accreditation applies **only where explicitly stated in course literature at the time of enrolment and completion.**

Such accreditation does **not constitute a medical qualification** and does not authorise graduates to diagnose, prescribe, or treat medical conditions.

3. Nature of Training

Spiritual healing training provided by the Foundation:

- Is **complementary in nature**
- Does **not replace medical diagnosis or treatment**
- Does **not qualify graduates as medical practitioners**

Students must continue to seek **appropriate professional medical advice** for physical or psychological conditions.

4. Booking and Payment Terms

4.1. Securing Your Place

A place on a course is secured only when:

- a completed booking form has been received; and
- the required deposit or full payment has been received.

Course places are **non-transferable.**

The Foundation reserves the right to **cancel a course and refund fees if necessary.**

4.2. Payment Plans

Where instalment payment plans are offered:



- Students entering into a payment plan remain **legally responsible for the full course fee**.
- Withdrawal from the course **does not cancel the obligation to complete remaining payments**.
- Failure to maintain payments may result in **debt recovery action**.

4.3. Full Payment Discounts

From time to time the Foundation may offer a **discount for full payment made prior to course commencement**.

Such discounts are **non-transferable and non-retrospective**.

4.4. Refund Policy

Course fees secure a place on the programme and cover preparation time, materials, administration, and reserved teaching space.

The following are **non-refundable**:

- deposits
- course fees
- missed sessions or training days
- online course access
- in-person course attendance
- withdrawal after enrolment

This policy **does not affect your statutory rights** under the Consumer Rights Act 2015.

Where **exceptional circumstances beyond a student's reasonable control** arise (such as serious illness, bereavement, or emergency), the Foundation may, at its discretion:

- offer a transfer to a future course; or
- provide partial credit toward future training.

Requests must be made **promptly** and may require **reasonable supporting evidence**.

5. Course Viability and Student Expenses

5.1. Minimum Enrolment

Courses are subject to **minimum enrolment numbers**.

Students are advised **not to book travel or accommodation** until written confirmation has been issued that the course will proceed.

The Foundation accepts **no liability for travel or accommodation costs incurred prior to such confirmation**.

5.2. Student Expenses

Students are responsible for **all personal expenses** associated with attending training, including:

- travel
- accommodation
- subsistence
- equipment.

6. Attendance, Study and Completion Requirements

6.1. Attendance Requirements

Students must complete the **minimum practical training hours** specified for the course.

Typical minimum hours include:

- **2-day course:** minimum 10 practical hours
- **½-day course:** minimum 3 practical hours

Tutors may require **additional training hours** where competency standards are not met.

Additional training days may incur a fee of **£250 per day**.

Certification will be issued only where a student has:



- successfully completed the programme
- demonstrated the required competencies
- fulfilled all course requirements
- paid all outstanding fees in full.

6.2. Missed Training Days

There is **no reduction in course fees** for missed training days.

Students remain responsible for completing **all required practical hours** to qualify for certification.

7. Blended Learning and Online Study Requirements

Where courses include both online and in-person elements, completion of online learning forms an **integral and mandatory component of the training programme**.

7.1. Completion of Online Modules

Students must:

- complete all required online lessons
- submit assignments where required
- pass knowledge checks where applicable
- confirm completion by the stated deadlines.

Deadlines will be communicated through the **student portal or via email**.

Access to online learning materials is provided for the duration of the course and will normally be **withdrawn one year after course completion**.

7.2. Failure to Complete Online Modules

If required online modules have not been completed prior to in-person training, the Foundation reserves the right to:

- refuse attendance at the in-person training weekend
- require the student to rebook onto a later cohort
- require additional tutorial support (which may incur additional fees)
- withhold certification until all requirements are completed.

No refund will be provided where attendance is refused due to incomplete online study.

7.3. Rebooking Fees

Where attendance must be deferred due to incomplete online study:

- a **£75 administrative rebooking fee** may apply
- additional training days may incur the standard additional training fee
- the student remains liable for the **full course fee**.

7.4. Academic Integrity

All work submitted must be **the student's own work**.

Plagiarism, dishonesty, or academic misconduct may result in:

- suspension
- termination of enrolment
- withholding of certification.

No refund will be provided in such cases.

7.5. Technology Responsibilities

Students are responsible for ensuring they have:

- appropriate technology



- reliable internet access
- the ability to access online learning materials.

The Foundation accepts **no liability for technical issues relating to a student's own equipment or internet connection.**

8. Safeguarding, DBS and Identification

8.1. Safeguarding Commitment

The Foundation is committed to maintaining **high standards of safeguarding, professionalism and public protection.**

As graduates may work with members of the public, including vulnerable adults, safeguarding forms part of the **professional training framework.**

8.2. DBS Requirements

Where required by:

- insurance providers
- accreditation bodies
- professional membership organisations
- placement providers
- Foundation safeguarding policies

the Foundation may arrange an **Enhanced DBS Certificate** for eligible graduates who join the **HEF register of healers.**

Students must provide **accurate and complete information and appropriate documentation** where required.

8.3. Criminal Convictions

Students must declare prior to enrolment:

- unspent criminal convictions
- safeguarding restrictions
- relevant investigations that may affect suitability.

Failure to disclose relevant information may result in **termination without refund.**

8.4. Identification Requirements

Students must present **valid photographic identification** at the first in-person training weekend.

Acceptable identification includes:

- passport
- UK photo driving licence
- national identity card.

Failure to provide identification may result in:

- refusal of participation
- delay to practical training
- withholding of certification.

9. Professional Conduct and Participation

Students are expected to maintain **professional conduct and respectful behaviour** throughout the course.

The Foundation reserves the right to review a student's **fitness to train** where concerns arise regarding:

- disruptive or confrontational behaviour
- conduct inconsistent with the ethos of the Foundation
- behaviour that may compromise safety or wellbeing
- failure to follow course requirements or guidance
- circumstances affecting a student's ability to undertake training safely.



Where concerns arise the Foundation may:

- issue guidance
- impose conditions on continued participation
- require a temporary break from training
- transfer the student to another course format
- withdraw the student from the course.

Students must be **21 years or older** to enrol.

10. Unreasonable or Vexatious Conduct

The Foundation reserves the right to take appropriate action where a student's behaviour becomes **unreasonable, excessive, or vexatious**.

This may include:

- repeatedly raising issues already addressed
- making disproportionate demands on staff resources
- sending persistent or aggressive communications
- attempting to pressure or intimidate staff.

In such circumstances the Foundation may:

- limit communication
- require communication through a designated representative
- suspend participation
- terminate course enrolment.

11. Confidentiality

Due to the personal nature of healing training, students must respect the **confidentiality of all participants**.

Personal experiences or information shared during training must **not be disclosed outside the course environment**.

12. Protection of the Foundation's Reputation

Students must conduct themselves in a manner that **upholds the reputation and integrity** of the Harry Edwards Foundation.

The Foundation reserves the right to suspend or terminate participation where a student's conduct:

- brings the Foundation into disrepute
- undermines confidence in its work
- damages relationships with service users or partners
- misrepresents the Foundation publicly.

This may include behaviour occurring **online or on social media**.

13. Public Communications

Students must not represent themselves as speaking **on behalf of the Foundation** unless formally authorised.

Students must not publish communications that:

- misrepresent the Foundation
- disclose confidential information
- damage the reputation of the Foundation or its community.

14. Intellectual Property

All course materials remain the **intellectual property of the Foundation** and are protected under:

- the **Copyright, Designs and Patents Act 1988**
- applicable UK and international copyright law.



Materials include:

- manuals
- online modules
- videos
- course structures
- branding and logos
- certificates
- recordings.

Course materials must **not be copied, recorded, distributed, shared, or reproduced** without written permission.

15. Special Educational Needs and Health Declarations

Students must disclose prior to enrolment:

- Special Educational Needs (SEN)
- learning difficulties or neurodivergence
- physical health conditions
- psychological or psychiatric conditions
- any circumstance affecting participation.

Failure to disclose relevant information may affect the Foundation's ability to provide **reasonable adjustments**.

15.1. Equality Act Compliance

The Foundation complies with the **Equality Act 2010** and will consider reasonable adjustments where:

- the need is declared in advance
- adjustments are proportionate
- adjustments do not fundamentally alter course delivery.

15.2. Limits of Support

The Foundation is not:

- a specialist SEN educational institution
- a therapeutic provider
- a clinical psychological service.

Students requiring additional specialist support may be advised to **seek external professional assistance**.

16. Health and Wellbeing

Students participate **at their own risk** and are responsible for their own physical and psychological wellbeing.

Students are responsible for determining their own readiness to participate in reflective or spiritual development activities associated with healing training.

The Foundation does **not provide medical or psychological treatment**.

The Foundation may suspend participation if a student's wellbeing appears compromised.

17. Personal Development and Spiritual Experience

Training provided by the Foundation may involve elements of personal reflection, self-development, meditation, or spiritual exploration associated with healing practice.

Students acknowledge that experiences arising from such activities may vary significantly between individuals and may include emotional or personal responses as part of the learning process.

Participation in such activities is voluntary, and students are expected to exercise personal responsibility and self-awareness in determining their own level of comfort and engagement.



The Foundation provides educational guidance in the field of healing and spiritual development but does **not provide psychotherapy, counselling, or clinical mental health treatment.**

Students who are currently experiencing significant psychological distress or undergoing mental health treatment are encouraged to seek appropriate professional advice before enrolling.

The Foundation reserves the right to pause or limit participation where, in its reasonable opinion, continued participation may not be in the best interests of the student or the learning environment.

18. Personal Property

The Foundation is not responsible for:

- loss or damage to personal belongings
- vehicles parked on premises
- personal equipment brought to training.

19. Limitation of Liability

Nothing in these Terms excludes liability for:

- death or personal injury caused by negligence
- fraud or fraudulent misrepresentation
- liability that cannot be excluded under UK law.

Subject to this:

- the Foundation's total liability shall not exceed the **total course fee paid**
- the Foundation shall not be liable for **indirect or consequential losses**, including:
 - loss of income
 - business interruption
 - emotional distress
 - travel or accommodation losses.

20. Course Delivery and Amendments

The Foundation reserves the right to make reasonable changes to:

- course content
- tutors or teaching staff
- schedules and delivery format
- learning materials
- assessment methods.

Such changes may be necessary to maintain course quality, comply with legal obligations, or respond to operational requirements.

20.1. Force Majeure

Where events beyond the Foundation's reasonable control occur, the Foundation may reschedule or modify course delivery.

Examples include:

- pandemics
- government restrictions
- natural disasters
- venue closures
- power or internet outages.

21. Certification and Completion



Enrolment does **not guarantee certification or qualification**.

Certification depends upon:

- successful completion of course requirements
- satisfactory participation and conduct
- demonstration of required competencies.

The Foundation cannot guarantee that participation will result in:

- development of healing ability to a particular level
- readiness for healing practice
- progression to further training stages.

Students must not represent themselves as **qualified healers of the Foundation** unless formally certified.

22. Data Protection

All personal data is processed in accordance with:

- **UK GDPR**
- **Data Protection Act 2018**

Sensitive health information is processed solely for **training suitability purposes**.

23. Complaints

Students may submit complaints in accordance with the **Foundation's Complaints Policy**.

24. Discretion of the Foundation

The Foundation reserves the right to exercise **reasonable discretion** in interpreting and applying these Terms.

Where concerns arise regarding a student's participation, conduct, wellbeing, or suitability, the Foundation's management may determine the most appropriate course of action.

Decisions may include:

- guidance or conditions for participation
- temporary suspension
- deferral
- transfer to an alternative course format
- withdrawal from the programme.

Such decisions are made to protect the **learning environment, wellbeing of participants, and integrity of the Foundation's charitable work**.

25. Severability

If any provision of these Terms and Conditions is held by a court or competent authority to be invalid, illegal, or unenforceable, the remaining provisions shall continue in full force and effect.

Where possible, any invalid provision shall be interpreted in a manner that most closely reflects the original intent of the Foundation and the parties.

26. Waiver

Failure or delay by the Foundation to enforce any provision of these Terms and Conditions shall not constitute a waiver of that provision or of the right to enforce it at a later time.

Any waiver must be confirmed **in writing** by the Foundation.

27. Governing Law

These Terms and Conditions are governed by the **laws of England and Wales**.

Any disputes arising in connection with these Terms shall be subject to the **exclusive jurisdiction of the courts of England and Wales**.